

Tenderer's Checklist

EMSA/OP/17/2015

Corrective maintenance, operational support and software adjustment of the CleanSeaNet Data Centre

In order to submit an offer in this Procurement Procedure the tenderer has to complete and submit all documents listed below:

| Document | Check |
|--|-------|
| Tenderer's Offer | |
| Signed Cover Letter | |
| Legal Entity Form (LEF) | |
| Financial Identification (BAF) | |
| Declaration on Honour | |
| Statement of Subcontracting/Joint Offer <i>(if applicable)</i> | |
| Other | |

The Tenderer's Checklist and above mentioned documents (except those in Other) should be duly signed by the authorised representative.

The documents should be scanned and submitted by e-mail to the following address: OPEN172015@emsa.europa.eu before the deadline of **31/08/2015, 17h00 (Lisbon time)**. Please note that an original hard copy of the offer including all accompanying documentation related to supporting the Declaration on Honour will be requested from the company to whom the contract is awarded.

Date:

Signature:

Name, title: